



## ***Transfer Opportunity And Promotional Recruitment***

### **SENIOR AIR QUALITY ENGINEER Approx. \$76,449 - \$92,925 Annual Salary**

**Open: February 23, 2005 Close: March 18, 2005**

The Bay Area Air Quality Management District is currently recruiting for the position of Senior Air Quality Engineer in the Permit Evaluation Section of the Engineering Division. There is currently one (1) position. This is a full-time represented position.

Under direction, this position performs the more difficult and complex permit evaluation assignments and provides lead direction to engineering staff; performs related work as assigned.

#### **EXAMPLES OF DUTIES FOR THIS POSITION**

- **Coordinates and reviews: initial Title V permits for new power plants, renewal of Title V permits, minor Title V permit modifications and Synthetic Minor Permits.**
- **Transmits annual compliance report forms to all Title V facilities.**
- **Monitors changes in State Implementation Plan and federal regulations to determine when permits might need to be modified including New Source Performance Standards, National Emission Standards for Hazardous Air Pollutants and Maximum Achievable Control Technology Standards and Prevention of Significant Deterioration/New Source Review.**
- **Revises Major Facility Review rule and Manual of Procedures when necessary.**
- **Develops procedures and supporting documentation for various tasks.**
- **Provides lead direction to one clerk and possibly one intern.**
- **Leads team of engineers on ad hoc basis to complete specific projects.**
- **Upon request, provides input into selection decisions and performances.**
- **Coordinates technical data gathering and compilation, including coordination with other District sections and divisions.**
- **Develops and recommends revisions to District procedures and regulations.**
- **Develops and defends proposals before affected communities, environmental groups, industry groups, outside agencies and elected officials.**
- **Uses a computer terminal and a variety of software and programs to make engineering calculations; enters, monitors and retrieves data; writes and revises computer programs; investigates and corrects errors in the data bank.**

#### **MINIMUM QUALIFICATIONS**

Equivalent to graduation from a four year college or university with major coursework in environmental, chemical, mechanical or petroleum engineering or a closely related field and two years of air quality environmental engineering experience at a level equivalent to the District's class of Air Quality Engineer II. A directly related graduate degree may be desirable for some assignments and may be substituted for one year of the experience.

#### **OTHER REQUIREMENTS**

Must possess a valid California Driver's License and meet the automobile insurability requirements of the District.

(Additional information on reverse-side – Also visit [www.baaqmd.gov](http://www.baaqmd.gov))

### **HOW TO APPLY**

Interested BAAQMD employees must submit a completed BAAQMD application along with their responses to the supplemental application questions no later than **5:00 p.m. on Friday, March 18, 2005**. For an application packet, contact the Human Resources Office at (415) 749-4980 or visit our website at [www.baaqmd.gov](http://www.baaqmd.gov). Completed application packets should be returned to: Bay Area Air Quality Management District, Human Resources Office, 939 Ellis Street, Fourth Floor, San Francisco, CA 94109. Except as requested in this announcement, do not include any additional documents, such as letters of recommendation, performance evaluations, work samples, etc. They will not be considered or returned. A resume may be included but will not be accepted in lieu of an official BAAQMD application. Postmarks, faxes, and e-mails will not be accepted.

### **SELECTION CRITERIA**

Selection will be based upon a competitive examination consisting of a combined work product exercise and interview. Depending on the number of qualified applicants, an application screening and/or panel interview may be held. If a panel interview is utilized in combination with any other process, it will be weighted 80%.

The District may hire from this recruitment process to fill future vacancies occurring within the next 18 months.

### **TENATIVE RECRUITMENT SCHEDULE**

The following recruitment processes are anticipated to occur as follows:

Application Screening:	Week of March 21, 2005
Panel Interviews:	Week of March 28, 2005
Hiring Interviews:	Week of April 4, 2005

This schedule is subject to change.

Persons with disabilities who may require reasonable accommodations during the application and/or selection process should notify the Human Resources Office at (415) 749-4980.

EOE